



Republic of the Philippines
National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
981-0300 / 981-0400 Local 1157
<http://www.nkti.gov.ph/>

MINUTES OF PRE-BID CONFERENCE
ITB No. 20-079

Present were:

BAC Vice Chairperson:

Engr. Jorge M. De Guzman

Technical Working Group:

Rommel A. Canuto, MSIT

Maridel D. Arambulo

BAC Members:

Franco Gerardo S. Angeles

Nuelzon Polero – via Zoom

End-user:

Anfernee Patriarca

BAC Secretariat:

Neil Patrick Cruz

The **Pre-Bid Conference** for the **One (1) Lot Supply and Delivery of High Efficiency Particle Air (HEPA) Filter Machine with Complete Set of Replacement Filters Per Unit** with **ITB No. 20-079**, held at Claver Ramos Auditorium, G/F NKTi Main Building was called to order by **Engr. De Guzman, BAC Vice Chairman at 10:00 AM of August 25, 2020.**

1. Agenda:

- Presentation of the following:
 - a. technical and financial components of the Bid, and
 - b. the explanation of the different documents to be submitted by each bidder.
- Discussion of:
 - a. the requirements in the Instructions to Bidders,
 - b. the replies to the bidders' queries about the requirements, specifications and other conditions of the contract,

2. Business arising:

- Engr. De Guzman introduced the project and acknowledged the presence of various interested parties and prospective bidders, namely:
 1. **Dynamed Healthcare represented by:**
 - a. Franz Blaza
 2. **Aljeron Medical Enterprises represented by:**
 - a. Lyster Quizo
 3. **Drake Marketing represented by:**
 - a. Mark Cacho

4. **Filtertech Gen. Trading represented by:**
 - a. Darius Sanchez, Jr.
5. **Inhail Trading (Smart Air) represented by:**
 - a. Eric Rosales

| NAME OF PROJECT | Approved Budget for the Contract (ABC) | Price of Bidding Documents (non-refundable) |
|--|--|---|
| ITB NO. 20-079 | | |
| ONE (1) LOT SUPPLY AND DELIVERY OF HIGH EFFICIENCY PARTICLE AIR (HEPA) FILTER MACHINE WITH COMPLETE SET OF REPLACEMENT FILTERS PER UNIT | Php 10,000,000.00 | Php 10,000.00 |

- Date of Publication/ Posting **August 18, 2020 at the PhilGeps, NKTi Website and at a conspicuous place at NKTi**
- Date of invitation to observers **August 18, 2020**
 1. Transparency International Philippines
 2. Sentro Ng Alternatibong Lingap Panligal
 3. Parliament of Youth Leaders, Inc.
 4. Philippine Chamber of Commerce and Industry
 5. NKTi – Internal Audit
 6. NKTi – COA
- Opening of Bids **September 15, 2020 (Tuesday) at 9:00 AM
Claver Ramos Auditorium
G/F, NKTi Main Building**

3. For the benefit of the participating/prospective bidder, the Section III Bid Data Sheet specifically the Title of the Project, the Corporate Operating Budget, the ABC of the project, and all the required documents (Eligibility, Technical and Financial documents) to be submitted by the prospective bidder were presented and discussed by Engr. De Guzman. Also the proper sealing of bids was discussed.

- **Section III, Clause 1.2**
 - The lot(s) and reference is/are:
ONE (1) LOT SUPPLY AND DELIVERY OF HIGH EFFICIENCY PARTICLE AIR (HEPA) FILTER MACHINE WITH COMPLETE SET OF REPLACEMENT FILTERS PER UNIT
- **Section III, Clause 2**
 - The Funding Source is:
The Department of Health (DOH) – Health Facilities Enhancement Program (HFEP) of 2020 in the total amount of Ten Million Pesos only (Php 10,000,000.00) with Purchase Request No. 48035C.
- **Section III, Clause 5.4**
 - The prospective bidder should have completed within **THE PAST THREE (3) YEARS** a Single Largest Similar Completed Contract (SLSCC) must be equivalent to at least **FIFTY percent (50%) of the (ABC)**,

For this purpose, similar contracts shall refer to **HEPA Filter Machine or Air Purifier**

- **Section III, Clause 12.1 (b)(iv)**
 - Original copy or Clear color photocopy of Product Data Sheet for offered brand of HEPA Filter Machine.
4. Section VI Schedule of Requirements was presented by Engr. De Guzman.
- Delivery, Installation, Testing and Commissioning including Dismantling Period: Within Sixty (60) calendar days from receipt of Notice to Proceed and Purchase Order
5. The End-user presented the Section VII Technical Specification of the project.

| Particulars | Requirements |
|--------------------------------|---|
| HEPA FILTER MACHINE | |
| Air Purifier | <ul style="list-style-type: none"> • Medical or Commercial Grade Air Purifier |
| Filters | <ul style="list-style-type: none"> • Pre-filter • Activated Carbon • HEPA Filter - At least 99.9% at 0.3µm or better • With Ionizer |
| Clean Air Delivery Rate | <ul style="list-style-type: none"> • At least 600 CMH |
| Room Capacity | <ul style="list-style-type: none"> • At least 100 m² of coverage |

Supplier's Eligibility:

1. Supplier should be an Authorized Distributor and service provider of the brand.

Terms and Conditions:

1. Contractor shall conduct product demonstration during the post evaluation period.
2. Delivery shall be within sixty (60) calendar days upon receipt of approved Purchase Order and Notice to Proceed.
3. Delivery shall be made to the Supply and Management Division. All units including the complete set of replacement filters must be brand new and properly sealed. Damaged filters shall not be accepted. Units are subjected to random testing prior to acceptance.
4. Contractor should submit a tabulated list of all (250) units with corresponding serial numbers.
5. Warranty shall cover units, parts and service for at least three (3) years.
6. Down payment is not allowed for goods.

6. Any changes in the specifications and requirements discussed in this Pre-Bid Conference shall be issued in the form of Bid Bulletin. Supplemental/Bid Bulletins will be issued not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

There being no other remaining topics for discussion, the **Pre-Bid Conference** was adjourned at **11:00 AM** after the BAC reiterated that deadline and opening of bids shall be on September 15, 2020 at 9:00 am at Claver Ramos Auditorium, G/F Main Building of NKTl.

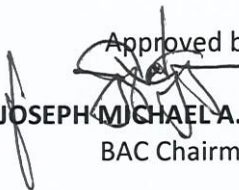
Minutes taken by:


TERESA MAE FINES
BAC Support Staff

Reviewed by:


MARY JANE ANCHETA, LLB
Head, BAC Secretariat

Approved by:


JOSEPH MICHAEL A. JARO, MD
BAC Chairman