



Republic of the Philippines
National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
981-0300 / 981-0400 Local 1157
<http://www.nkti.gov.ph/>

MINUTES OF PRE-BID CONFERENCE
ITB No. 20-057

Present were:

BAC Chairperson:

Joseph Michael A. Jaro, MD

BAC Vice Chairperson:

Engr. Jorge M. De Guzman

BAC Members:

Franco Gerardo S. Angeles

BAC Secretariat:

Mary Jane Ancheta – Head, BAC Secretariat

Mae Jacob

Technical Working Group:

Engr. AJ Sonza

Maridel D. Arambulo

End-user:

Randy Q. Veniegas

Anfernee T. Patriarca

The Pre-Bid Conference for the **One (1) Lot Supply and Delivery of Labor, Tools, Equipment, Materials, Consumables, Supervision and Technical Expertise for the Clean Room Validation and Replacement of High Efficiency Particle Air (HEPA) Filters for Operating Rooms** with **ITB No. 20-057**, held at BAC Conference, G/F NKTi Main Building was called to order by **Dr. Jaro, BAC Chairman at 11:31 AM of July 7, 2020.**

1. Agenda:

- Presentation of the following:
 - a. technical and financial components of the Bid, and
 - b. the explanation of the different documents to be submitted by each bidder.
- Discussion of:
 - a. the requirements in the Instructions to Bidders,
 - b. the replies to the bidders' queries about the requirements, specifications and other conditions of the contract,

2. Business arising:

- Upon ascertaining proper BAC quorum, Ms. Mary Jane Ancheta, the BAC Secretariat Head announced the formal start of the Pre-Bid Conference for **ITB No. 20-057.**
- Dr. Jaro introduced the project and declared that there were no suppliers present.

NAME OF PROJECT	Approved Budget for the Contract (ABC)	Price of Bidding Documents (non-refundable)
ITB NO. 20-057		
ONE (1) LOT SUPPLY AND DELIVERY OF LABOR, TOOLS, EQUIPMENT, MATERIALS, CONSUMABLES, SUPERVISION AND TECHNICAL EXPERTISE FOR THE CLEAN ROOM VALIDATION AND REPLACEMENT OF HIGH EFFICIENCY PARTICLE AIR (HEPA) FILTERS FOR OPERATING ROOMS	Php 2,589,000.00	Php 5,000

- Date of Publication/ Posting **July 1, 2020 at the PhilGeps, NKTl Website and at a conspicuous place at NKTl**
 - Date of invitation to observers **July 1, 2020**
 1. Transparency International Philippines
 2. Sentro Ng Alternatibong Lingap Panligal
 3. Parliament of Youth Leaders, Inc.
 4. Philippine Chamber of Commerce and Industry
 5. NKTl – Internal Audit
 6. NKTl – COA
 - Opening of Bids **July 22, 2020 (Wednesday) at 9:00 AM**
BAC Conference Room
G/F, NKTl Main Building
 - Name of Prospective Bidder's who bought the bidding documents.
 - a. **NONE**
 - Supplemental Bid Bulletin (if any):
 - a. **NONE**
3. For the benefit of the participating/prospective bidder, the Section III Bid Data Sheet specifically the Title of the Project, the Corporate Operating Budget, the ABC of the project, and all the required documents (Eligibility, Technical and Financial documents) to be submitted by the prospective bidder were presented and discussed by Dr. Jaro. Also the proper sealing of bids was discussed.
- **Section III, Clause 5.4**
 - The prospective bidder should have completed within **THE PAST THREE (3) YEARS** a Single Largest Similar Completed Contract (SLSCC) must be equivalent to at least **FIFTY percent (50%) of the (ABC),**

For this purpose, similar contracts shall refer to **Clean Room Validation.**
 - **Section III, Clause 12.1 (a)(i to vii)**
 - All note regarding COVID-19 pandemic removed
4. The End-user presented the Section VII Technical Specification of the project.
(no changes were made on the specifications)

Particulars	Requirements
Dimension, mm	<ul style="list-style-type: none"> • 610 x 1220 x 150 • 610 x 610 x 150 • 600 x 1200 x 180 • 600 x 600 x 180
Efficiency	<ul style="list-style-type: none"> • At least 99.99% at 0.3µm • At least 99.99% Di-Octyl Phthalate (DOP) removal
Airflow Rate	<ul style="list-style-type: none"> • At least 2000 CMH (610 x 1220 x 150) • At least 1200 CMH (610 x 610 x 150) • At least 1200 CMH (600 x 1200 x 180) • At least 600 CMH (600 x 600 x 180)
Material	<ul style="list-style-type: none"> • Mini-Pleat Fiberglass Filter Media • Aluminum Frame • Aluminum Separator • Closed-Cell Neoprene Gasket or equivalent
Compliance/Standard	<ul style="list-style-type: none"> • Tested/Compliant to EN1822 - Air Flow and Efficiency (DOP) or its equivalent
HEPA Filter Size, mm	Operating Room 1: <ul style="list-style-type: none"> • 610 x 1220 x 150 (31 pcs) • 610 x 610 x 150 (1 pc)
	Operating Room 2: <ul style="list-style-type: none"> • 610 x 1220 x 150 (37 pcs) • 610 x 610 x 150 (1 pc)
	Operating Room 3: <ul style="list-style-type: none"> • 610 x 1220 x 150 (36 pcs) • 610 x 610 x 150 (1 pc)
	Operating Room 4: <ul style="list-style-type: none"> • 610 x 1220 x 150 (31 pcs) • 610 x 610 x 150 (1 pc)
	Operating Room 5: <ul style="list-style-type: none"> • 600 x 1200 x 180 (4 pcs)
	Operating Room 6: <ul style="list-style-type: none"> • 600 x 1200 x 180 (6 pcs)
	Operating Room 7: <ul style="list-style-type: none"> • 600 x 1200 x 180 (6 pcs)
	Operating Room 8: <ul style="list-style-type: none"> • 600 x 1200 x 180 (2 pcs)
	Minor Room 1: <ul style="list-style-type: none"> • 600 x 1200 x 180 (2 pcs)
	Minor Room 2: <ul style="list-style-type: none"> • 600 x 1200 x 180 (2 pcs)
	Cysto Room 1: <ul style="list-style-type: none"> • 600 x 1200 x 180 (2 pcs)
	Cysto Room 2: <ul style="list-style-type: none"> • 600 x 1200 x 180 (2 pcs)
	RR - Liver Transplant 1: <ul style="list-style-type: none"> • 600 x 600 x 180 (2 pcs)
	RR - Liver Transplant 2: <ul style="list-style-type: none"> • 600 x 600 x 180 (2 pcs)
<p>Note: Any adjustment or modification to the existing room must be borne by the supplier/contractor for the system to be operational prior to acceptance.</p>	

5. The BAC and TWG advised to proceed with the schedule of Opening of Bids on July 22, 2020. Any changes in the specifications and requirements discussed in this Pre-Bid Conference shall be issued in the form of Bid Bulletin. Supplemental/Bid Bulletins will be issued not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

There being no other remaining topics for discussion, the **Pre-Bid Conference** was adjourned at **11:40 AM** after the BAC reiterated that deadline and opening of bids shall be on July 22, 2020 at 9:00 am at BAC Conference, G/F Main Building of NKTl.

Minutes taken by:


TERESA MAE FINES
BAC Support Staff

Reviewed by:


MARY JANE ANCHETA, LLB
Head, BAC Secretariat

Approved by:


JOSEPH MICHAEL A. JARO, MD
BAC Chairman