



Republic of the Philippines
National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
981-0300 / 981-0400 Local 1157
<http://www.nkti.gov.ph/>

MINUTES OF PRE-BID CONFERENCE
ITB No. 20-011

Present were:

BAC Chairman:

Joseph Michael A. Jaro, MD

BAC Members:

Engr. Jorge M. De Guzman
Francus Angeles S. Angeles

Technical Working Group:

Engr. Aj Soza - Chairperson
Nimia R. Parale

BAC Secretariat:

Erwin Magday

End-user:

Joe F. Arboleda

The **Pre-Bid Conference** for the **Supply and Delivery of Sixty (60) Units LED TV 32 inches** with **ITB No. 20-011**, held at **Claver Ramos Auditorium, G/F NKTi Main Building** was called to order by **Dr. Jaro, BAC Chairman** at **9:07 AM of February 14, 2020**.

1. Agenda:

- Presentation of the following:
 - a. technical and financial components of the Bid, and
 - b. the explanation of the different documents to be submitted by each bidder.
- Discussion of:
 - a. the requirements in the Instructions to Bidders,
 - b. the replies to the bidders' queries about the requirements, specifications and other conditions of the contract,

2. Business arising:

- Dr. Jaro introduced the project and acknowledged the presence of various interested parties and prospective bidders, namely:
 1. **Tarlac Mac Ent. Inc.**, Represented by:
Nelson D. Grefiel
 2. **Prime Essentials manufacturing and Trading Co.**, Represented by:
Maria Vida Constanca Madarang
 3. **Imatech Corp.**, Represented by:
Aldrin B. Singson
 4. **The Brain Computer Corp.**, Represented by:
Elizaheñe P. Louise
 5. **EPartners Solutions Inc.**, Represented by:
Kristel Talabang
 6. **Avid Sales Corp.**, Represented by:
Enrique Feliziano

3. For the benefit of the participating/prospective bidder, the Section III Bid Data Sheet specifically the Title of the Project, the Corporate Operating Budget, the ABC of the project, and all the required documents (Eligibility, Technical and Financial documents) to be submitted by the prospective bidder were presented and discussed by Dr. Jaro. Also, the proper sealing of bids was discussed.

Section III, Clause 1.2

The lot (s) and reference is/are:

ONE (1) LOT SUPPLY AND DELIVERY OF SIXTY (60) UNITS SMART LED TV, ATLEAST 32 INCHES WITH ACCESSORIES

Section III, Clause 2

The Funding Source is:

The Corporate Operating Budget of 2020 in the total amount **Seven Hundred Twenty Thousand Pesos only (Ph720,000.00).**

The name of the Project is: **ONE (1) LOT SUPPLY AND DELIVERY OF SIXTY (60) UNITS SMART LED TV, ATLEAST 32 INCHES WITH ACCESSORIES**

Section III, Clause 5.4

The prospective bidder should have completed within **THE PAST THREE (3) YEARS** a Single Largest Similar Completed Contract (SLSCC) must be equivalent to **at least FIFTY percent (50%) of the (ABC),**

For this purpose, similar contracts shall refer to **Appliances**

Section III, Clause 24.1

The place of bid opening is:

**BAC Conference Room
G/F Main Building
East Avenue, Diliman, Q. C.**

The date and time of bid opening is **February 26, 2020, (Wednesday) 9:00AM**

4. Section VI Schedule of Requirements was presented by the conducting officer.

ITEM NO.	DESCRIPTION	QTY	DELIVERY SITE			DELIVERY PERIOD
			OFFICE	FACILITY	ADDRESS	
1	Supply and Delivery of Sixty (60) Units SMART LED TV, At least 32 Inches with Accessories	Lot	SMD	National Kidney and Transplant Institute	East Avenue, Diliman, Quezon City	<p>A. Delivery, Period: Within Ninety (90) calendar days from receipt of Notice to Proceed and Purchase Order</p> <p>B. Terms of Payment: within sixty (60) days from receipt of original copy of Invoice/ DR , IAR and Certificate of Final Acceptance from the End-user</p>

5. The End-user presented the Technical Specification of the project.

Particulars	Requirements	Statement of Compliance
SMART LED TELEVISION		
FEATURES	SMART LED TV with Netflix and Youtube Programs	
	At least 32 inches	
POWER SUPPLY	220 +/- 10% VAC, 60Hz, or auto volt	
DISPLAY FEATURES	At least 720p HD	
WARRANTY	At least one (1) year	
DISPLAY TYPE	LED	
CONNECTIVITY	USB, WIFI, HDMI and RCA	
Accessories		
	With Digital box per TV Unit that includes additional channels like Cinemo, YEY, etc.	
	Two (2) remote controls including batteries per TV Unit	
	Wall bracket per TV Unit	

6. Any changes in the specifications and requirements discussed in this Pre-Bid Conference shall be issued in the form of Bid Bulletin. Supplemental/Bid Bulletins will be issued not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

There being no other remaining topics for discussion, the **Pre-Bid Conference** was adjourned at **9:36 AM**.

Minutes taken by:


CHRISTIAN OLIVINO
 BAC Support Staff

Reviewed by:


MARY JANE ANCHETA, LLB
 Head, BAC Secretariat

Approved by:


JOSEPH MICHAEL A. JARO, MD
 BAC Chairman