

Republic of the Philippines
National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
981-0300 / 981-0400 Local 1157
<http://www.nkti.gov.ph/>

MINUTES OF PRE-BID CONFERENCE
ITB No. 20-006

Present were:

BAC Chairperson:

Joseph Michael A. Jaro, MD

BAC Members:

Engr. Jorge M. De Guzman

Francos Gerardo S. Angeles

BAC Secretariat:

Neil Patrick Cruz

Technical Working Group:

Engr. AJ A. Sonza

End-user:

Jane Yraola

Malvin Lim

The **Pre-Bid Conference** for the **ONE (1) LOT SUPPLY AND DELIVERY OF FIFTEEN (15) UNITS BRAND NEW STRETCHER** with **ITB No. 20-006**, held at BAC Conference, G/F NKTl Main Building was called to order by **Dr. Jaro, BAC Chairman** at **9:15 of December 17, 2019**.

1. Agenda:

- Presentation of the following:
 - a. technical and financial components of the Bid, and
 - b. the explanation of the different documents to be submitted by each bidder.
- Discussion of:
 - a. the requirements in the Instructions to Bidders,
 - b. the replies to the bidders' queries about the requirements, specifications and other conditions of the contract,

2. Business arising:

- Dr. Jaro introduced the project and acknowledged the presence of various interested parties and prospective bidders, namely:
 1. **Chemvalley represented by:**
 - a. Franz Blaza
 2. **Variance Trading Corp. represented by:**
 - a. Pamela Quidong
 - b. Randy Protacio
 3. **Bataan Mfg. Co. Inc. represented by:**
 - a. Victor Lucena
 4. **Juniper 3 Proc. Corp. represented by:**
 - a. Jonah Villacampa
 5. **Saviour MeDevices, Inc. represented by:**
 - a. Kathrina Bustillos

NAME OF PROJECT	Approved Budget for the Contract (ABC)	Price of Bidding Documents (non-refundable)
ITB NO. 20-006 ONE (1) LOT SUPPLY AND DELIVERY OF FIFTEEN (15) UNITS BRAND NEW STRETCHER	Php 5,100,000.00	Php 10,000.00

- Date of Publication/ Posting **December 10, 2019 at the PhilGeps, NKTl Website and at a conspicuous place at NKTl**
 - Date of invitation to observers **December 10, 2019**
 1. Transparency International Philippines
 2. Sentro Ng Alternatibong Lingap Panligal
 3. NAMFREL
 4. Philippine Chamber of Commerce and Industry
 5. NKTl – Internal Audit
 6. NKTl – COA
 - Opening of Bids **January 8, 2019 (Wednesday) at 9:00 AM
Claver Ramos Auditorium
G/F, NKTl Main Building**
3. For the benefit of the participating/prospective bidder, the Section III Bid Data Sheet specifically the Title of the Project, the Corporate Operating Budget, the ABC of the project, and all the required documents (Eligibility, Technical and Financial documents) to be submitted by the prospective bidder were presented and discussed by Dr. Jaro. Also the proper sealing of bids was discussed.
- **Section III, Clause 1.2**
 - The lot(s) and reference is/are:
ONE (1) LOT SUPPLY AND DELIVERY OF FIFTEEN (15) UNITS BRAND NEW STRETCHERS
 - **Section III, Clause 2**
 - The Funding Source is:
The Corporate Operating Budget of 2020 *in the total amount of Five Million One Hundred Thousand Pesos (Php 5,100,000.00)*

The name of the Project is: **ONE (1) LOT SUPPLY AND DELIVERY OF FIFTEEN (15) UNITS BRAND NEW STRETCHERS**
 - **Section III, Clause 5.4**
 - The prospective bidder should have completed within **THE PAST THREE (3) YEARS** a Single Largest Similar Completed Contract (SLSCC) must be equivalent to at least **FIFTY percent (50%) of the (ABC),**

For this purpose, similar contracts shall refer to **Stretcher.**
 - **Section III, Clause 12.1 (b)(iv)**
 - Original copy or Clear color photocopy of brochures for all offered equipment.
4. Section VI Schedule of Requirements was presented by Dr. Jaro.
- Delivery Period: Within **Ninety (90) calendar days** from receipt of Notice to Proceed and Purchase Order.
5. The End-user presented the Section VII Technical Specification of the project.

TECHNICAL SPECIFICATIONS

Particulars	MINIMUM REQUIREMENTS
With laser engraving (NKTI-OR-RR-2020) on head and foot part of stretcher	
I. TABLETOP	
COMPOSITION	a. Frame should be a combination of powder coated reinforced heavy gauge steel and bakelite, or similar medical grade material
	b. With heavy duty, unobtrusive hooks or anchoring system attached on the underside of the stretcher, located near the back and leg part of the stretcher for tubings and bags
	c. With integrated fixed folding IV pole on opposite ends of the stretcher, one on each side, with at least two (2) hooks, adjustable IV pole height with locking mechanism
	d. With provisional holders for additional IV poles on opposite ends of the stretcher
DIMENSIONS	a. Length: at least 200 cm
	b. Width: at least 77 cm with side rails stored or up position
SEGMENTS	c. Back segment - articulating
FEATURES	a. Radiolucent body or better
	b. Back segment with manual pneumatic with or without spring control, upward adjustment of at least 70 degrees or better
II. BASE	
COMPOSITION	a. Hydraulic lift - one or two (2) hydraulic posts using pedal controls capable of: <ul style="list-style-type: none"> i. Height adjustable – with a minimum height of at least 70cm and maximum height of at least 85cm ii. Trendelenburg – at least 12° iii. Reverse Trendelenburg – at least 15°
	b. With pedal controls for: <ul style="list-style-type: none"> i. Steering and Brakes pedals on head and foot ii. Height Up/Down, Trendelenburg, Reverse Trendelenburg on right and left and side
	c. With integrated carrier for Oxygen Tank that fits sizes D, E
	d. With retractable fifth steering wheel via pedal control
	e. Casters/Wheels -four (4) heavy duty caster wheels with at least 7 inches in diameter
	f. Brake system: Centrally locking wheels via pedal controls
Protection/Safety	a. Composition <ul style="list-style-type: none"> i. With bumper/roller guard or its equivalent on its four (4) corners ii. With protective lining on base of side rails iii. With locking mechanism for the side rails

	<p>b. Segments</p> <p>i. At least five (poles/pillars)</p>
	<p>c. Features:</p> <p>i. Fold-down, with deployment system</p>
Handlebars	<p>a. Composition:</p> <p>i. With handlebars or transport handle on opposite ends of the stretcher</p>
	<p>b. Features:</p> <p>i. Foldable or retractable type</p> <p>ii. Securely locks in place once deployed</p> <p>iii. Sturdy</p>
Mattress	<p>c. Dimensions</p> <p>i. at least 10 cm thick mattress</p>
	<p>b. Features:</p> <p>i. Water Resistant</p> <p>ii. Flame Retardant</p>
Accessories	<p>a. Removable Stain less steel, adjustable IV Pole with four (4) hooks, compatible to IV Holder receptacle of stretcher - one (1) piece per stretcher</p>
Technical Specifications	<p>a. Overall weight: no more than 130 kg</p>
	<p>b. Carrying Weight Capacity: at least 150 kg</p>
	<p>c. Overall Length: must be between 200 to 220 cm</p>
	<p>d. Overall Width (edge to edge): no more than 110cm</p>
	<p>e. Side Rail Height when raised: according to Manufacturer's Standard</p>
	<p>f. Side Rail Length: according to Manufacturer's Standard</p>
Functionality	<p>a. All moving parts must display the following:</p> <p>i. Be freely moving, without resistance upon deployment/use</p> <p>ii. Without any loose or wiggling parts unless indicated</p> <p>iii. Locking mechanisms must hold in place and release easily once recalled</p> <p>iv. Upon use, levers must return to its neutral position without changing manufacturer's configuration</p>
	<p>g. Stretcher must display good steering upon use</p>
	<p>h. Mattress cover must fit snugly over cushion</p>
OTHER REQUIREMENTS	<p>Brochure or Data Sheet of the offered Equipment in English Language</p>

6. Any changes in the specifications and requirements discussed in this Pre-Bid Conference shall be issued in the form of Bid Bulletin. Supplemental/Bid Bulletins will be issued not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

There being no other remaining topics for discussion, the **Pre-Bid Conference** was adjourned at **11:30 AM** after the BAC reiterated that deadline and opening of bids shall be on January 8, 2020 at 9:00 am at Claver Ramos Auditorium, G/F Main Building of NKTl.

Minutes taken by:


TERESA MAE FINES
BAC Support Staff

Reviewed by:


MARY JANE ANCHETA, LLB
Head, BAC Secretariat

Approved by:


JOSEPH MICHAEL A. JARO, MD
BAC Chairman