



Republic of the Philippines  
National Kidney and Transplant Institute  
Bids and Awards Committee  
East Avenue, Quezon City 1100  
981-0300 / 981-0400 Local 1157  
<http://www.nkti.gov.ph/>

**MINUTES OF PRE-BID CONFERENCE**  
**ITB No. 20-005**

Present were:

**BAC Chairperson:**

Joseph Michael A. Jaro, MD

**Technical Working Group:**

Engr. AJ A. Sonza

**BAC Members:**

Engr. Jorge M. De Guzman  
Francos Gerardo S. Angeles

**End-user:**

Jane Yraola  
Malvin Lim

**BAC Secretariat:**

Neil Patrick Cruz

The **Pre-Bid Conference** for the **ONE (1) LOT SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF SIX (6) UNITS BRAND NEW ELECTRO-SURGICAL EQUIPMENT** with **ITB No. 20-005**, held at BAC Conference, G/F NkTI Main Building was called to order by **Dr. Jaro, BAC Chairman at 11:31 AM of December 17, 2019.**

1. Agenda:

- Presentation of the following:
  - a. technical and financial components of the Bid, and
  - b. the explanation of the different documents to be submitted by each bidder.
- Discussion of:
  - a. the requirements in the Instructions to Bidders,
  - b. the replies to the bidders' queries about the requirements, specifications and other conditions of the contract,

2. Business arising:

- Dr. Jaro introduced the project and acknowledged the presence of various interested parties and prospective bidders, namely:
  1. **United Medical Supply represented by:**
    - a. John Eric Villados
    - b. Francisca Forones
  2. **Dubbel Medical Corp. represented by:**
    - a. Leopoldo C. Borromeo
    - b. Romencito Leynes
  3. **Chemvalley represented by:**
    - a. Franz Blaza
  4. **Juniper 3 Proc. Corp. represented by:**
    - a. Jonah Villalampa
  5. **OBF Healthcare Phils. Inc. represented by:**
    - a. Erick Bacia

NAME OF PROJECT	Approved Budget for the Contract (ABC)	Price of Bidding Documents (non-refundable)
ITB NO. 20-005 ONE (1) LOT SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF SIX (6) UNITS BRAND NEW ELECTRO-SURGICAL EQUIPMENT	Php 4,050,000.00	Php 5,000.00

- Date of Publication/ Posting **December 10, 2019 at the PhilGeps, NKTl Website and at a conspicuous place at NKTl**
- Date of invitation to observers **December 10, 2019**
  1. Transparency International Philippines
  2. Sentro Ng Alternatibong Lingap Panligal
  3. NAMFREL
  4. Philippine Chamber of Commerce and Industry
  5. NKTl – Internal Audit
  6. NKTl – COA
- Opening of Bids **January 8, 2020 (Wednesday) at 9:00 AM  
Claver Ramos Auditorium  
G/F, NKTl Main Building**

3. For the benefit of the participating/prospective bidder, the Section III Bid Data Sheet specifically the Title of the Project, the Corporate Operating Budget, the ABC of the project, and all the required documents (Eligibility, Technical and Financial documents) to be submitted by the prospective bidder were presented and discussed by Dr. Jaro. Also the proper sealing of bids was discussed.

- **Section III, Clause 1.2**
  - The lot(s) and reference is/are:  
**ONE (1) LOT SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF SIX (6) UNITS BRAND NEW ELECTRO-SURGICAL EQUIPMENT.**

- **Section III, Clause 2**
  - The Funding source is:  
The Corporate Operating Budget of 2020 *in the total amount of Four Million Fifty Thousand Pesos (Php 4,050,000.00)*

The name of the Project is: **ONE (1) LOT SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF SIX (6) UNITS BRAND NEW ELECTRO-SURGICAL EQUIPMENT**

- **Section III, Clause 5.4**
  - The prospective bidder should have completed within **THE PAST THREE (3) YEARS** a Single Largest Similar Completed Contract (SLSCC) must be equivalent to at least **FIFTY percent (50%) of the (ABC),**

For this purpose, similar contracts shall refer to **Electro-Surgical Equipment**

- **Section III, Clause 12.1 (b)(iv)**
  - Original copy of Clear color photocopy of brochures for all offered equipment.
- **Section III, Clause 29.2 (14)**
  - List of **COMPELTED** local installations in at least three (3) hospitals or health facilities except NKTl with contact person and phone numbers
- **Section III, Clause 29.2 (17)**
  - Certificate of ISO 13485 or its international equivalent for healthcare equipment for the offered equipment

4. Section VI, Schedule of Requirements was discussed by the End-User.

- Delivery, Installation, Testing and Commissioning Period: Within **Ninety (90) calendar days** from receipt of Notice to Proceed and Purchase Order

5. The End-user presented the Section VII Technical Specification of the project.

**TECHNICAL SPECIFICATIONS**

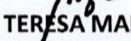
Particulars	MINIMUM REQUIREMENTS
<b>With laser engraving (NKT1-OR-RR-2020)</b>	
<b>I. ELECTRO-SURGICAL EQUIPMENT</b>	Max power: at least 300W (applies to monopolar) with at least 300Ω (rated load)
	Fundamental frequency: at least 390kHz
	Modulation frequency: at least 20kHz
	IEC Compliant or its equivalent FDA classification
	CF Type
	Output sockets: at least 2 monopolar and at least 1 bipolar
	Monopolar cutting modes: One (1) pure cut, at least two (2) blended cut
	Monopolar coagulating modes/settings: at least three (3) coagulation modes/settings
	Dual coagulation is permitted with this unit by power sharing output
	Bipolar mode: at least two (2) modes
	Power adjustment via up and down push buttons or touch screen on the front panel
	At least 2 rear footswitch sockets. One for monopolar pedal and one for a bipolar pedal
	Safety features: a. Return electrode monitoring b. Contact quality monitoring, Manufacturer's term: Return Electrode Monitoring (REM), Automatic Return Monitoring or its equivalent
Operating switches: a. Monopolar electrical dual pedals (blue/yellow) b. Bipolar single electrical footswitch  OR  c. combined monopolar and bipolar three (3) pedal foot switch d. Pencil switch	
<b>POWER CORD GROUNDING TYPE (PER UNIT)</b>	Option 1: As per Manufacturer's specification with additional rated, branded UL-listed fused extension cord if equipment power cord is less than 6 meters  Option 2: Equipment with original power cord of 6 meters or longer
<b>MEDICAL GRADE CART PER UNIT</b>	Two-tiered, with four (4) swivel caster wheels at least 3 inches diameter with at least two (2) brakes
	Built-in or separate
	Able to hold Electro-surgical unit safely in place
	With Storage space or pedal holder

<b>AVR (PER UNIT)</b>	With at least 1 KVA Servo Delay (compatible AVR)
<b>CONSUMABLES</b>	At least six (6) monopolar pad and pen
<b>(PER UNIT)</b>	At least two (2) bipolar cautery pen or forceps
<b>OTHER REQUIREMENTS</b>	Brochure and Data Sheet of the offered Equipment in English Language

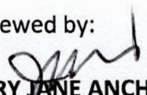
6. Any changes in the specifications and requirements discussed in this Pre-Bid Conference shall be issued in the form of Bid Bulletin. Supplemental/Bid Bulletins will be issued not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

There being no other remaining topics for discussion, the **Pre-Bid Conference** was adjourned at **12:04 PM** after the BAC reiterated that deadline and opening of bids shall be on January 8, 2020 at 9:00 am at Claver Ramos Auditorium, G/F Main Building of NKTl.

Minutes taken by:

  
**TERESA MAE FINES**  
 BAC Support Staff

Reviewed by:

  
**MARY JANE ANCHETA, LLB**  
 Head, BAC Secretariat

Approved by:

  
**JOSEPH MICHAEL A. JARO, MD**  
 BAC Chairman