



Republic of the Philippines
National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
981-0300 / 981-0400 Local 1157
<http://www.nkti.gov.ph/>

MINUTES OF PRE-BID CONFERENCE
ITB No. 20-003

Present were:

BAC Chairperson:

Arnold Joseph M. Fernandez, MD

BAC Vice Chairperson:

Violeta M. Valderrama, MD

BAC Members:

Eufemia Chona Z. De Jesus, RSW

Exequiel B. Gaspar, Jr., RMT

BAC Secretariat:

Mary Jane Ancheta – Head, BAC Secretariat

Joann Dela Cruz

Technical Working Group:

Randy Veniegas

End-user:

John Paul De Vera

Arnold Uy, MD

Jane Ethel Yraola

Malvin Lim

The **Pre-Bid Conference** for the **Supply and Delivery of Various Organ Transplant, Surgery and Urology Medical Supplies** with **ITB No. 20-003**, held at BAC Conference, G/F NKTi Main Building was called to order by **Dr. Fernandez, BAC Chairman** at **9:37 AM** of **December 20, 2019**.

1. Agenda:

- Presentation of the following:
 - a. technical and financial components of the Bid, and
 - b. the explanation of the different documents to be submitted by each bidder.
- Discussion of:
 - a. the requirements in the Instructions to Bidders,
 - b. the replies to the bidders' queries about the requirements, specifications and other conditions of the contract,

2. Business arising:

- Upon ascertaining proper BAC quorum, Ms. Mary Jane Ancheta, the BAC Head announced the formal start of the Pre-Bid Conference for ITB No. 20-003.
- Dr. Fernandez introduced the project and acknowledged the presence of various interested parties and prospective bidders, namely:

1. East Lane Corp. represented by:

- a. Esperanza Panganiban

2. Zafire Distributors, Inc. represented by:

- a. Phides Gutierrez

3. **IDS MED represented by:**
 - a. Jong Gonzales
 - b. Michael Vasallo
4. **MCTC represented by:**
 - a. Edwin U. Belino
5. **EC Zuric Biotheraphies, Inc. represented by:**
 - a. Ron David B. Sueña
6. **Johnson & Johnson represented by:**
 - a. Trisha Banaag
 - b. Monica Santillan
7. **Healthsolutions Ent. Inc. represented by:**
 - a. Erika Ching
 - b. Teresa Herada
8. **Medtronic represented by:**
 - a. Marites Isaac
 - b. Ton Belen
9. **Panamed Phils. Inc. represented by:**
 - a. Patrick B. Saburit
10. **RBGM Medical Express represented by:**
 - a. Janice D. Alvino
11. **Patient Care Corp. represented by:**
 - a. Nicole Medina
12. **Getz Bro. Phils. Inc. represented by:**
 - a. Geraldine Vergel De Dios
13. **Lifelink, Inc. represented by:**
 - a. Karen Ricarte
14. **RG Meditron, Inc. represented by:**
 - a. Angelica Alagano
15. **A. M. I. represented by:**
 - a. Marlon Ubaldo
16. **Cuevham Medical represented by:**
 - a. Andie Artieda
17. **Zuellig Pharma. Corp. represented by:**
 - a. Juancho Reyes

3. For the benefit of the participating/prospective bidder, the Section III Bid Data Sheet specifically the Title of the Project, the Corporate Operating Budget, the ABC of the project, and all the required documents (Eligibility, Technical and Financial documents) to be submitted by the prospective bidder were presented and discussed by Dr. Fernandez. Also the proper sealing of bids was discussed.

- **Section III, Clause 1.2**

- The lot(s) and reference is/are:

SUPPLY AND DELIVERY OF VARIOUS ORGAN TRANSPLANT, SURGERY AND UROLOGY MEDICAL SUPPLIES (LINE BIDDING)

- **Section III, Clause 2**

- The Funding Source is:

The Corporate Operating Budget of 2020 *in the amount of Fifty One Million One Hundred Thirty Four Thousand Three Hundred Twenty Four Pesos and Forty Two Centavos (Php 51,134,324.42)*

The name of the Project is: **SUPPLY AND DELIVERY OF VARIOUS ORGAN TRANSPLANT, SURGERY AND UROLOGY MEDICAL SUPPLIES (LINE BIDDING).**

- **Section III, Clause 5.4**

- The prospective bidder should have completed within **THE PAST THREE (3) YEARS:**

A. A Single Largest Similar Completed Contract (SLSCC) must be equivalent to at least **TWENTY FIVE percent (25%) of the (ABC),**

For this purpose, similar contracts shall refer to **Organ Transplant, Surgery, Urology Medical Supplies/Medical Supplies/OR Supplies**

- **Section III, Clause 12.1(b)(iii)**
 - Certificate of guarantee that after opening of bids, Bidder shall submit samples of bid items for evaluation within three (3) working days from receipt of notice. Failure to submit within prescribed period will automatically disqualify the bidder.
(NOTE: Submission of samples are no longer necessary if used by the end-user or otherwise specified by the end-user.)
(Upon receipt of notice, Lowest Calculated Bidder shall also submit clear copies of the colored picture and COMPLETE PRODUCT DATA SHEET [i.e. brochures, pamphlets, sales literature, documentation of standards of compliance, etc.] with the required specifications already highlighted, of the item proposed in A4 size photo paper indicating the brand name with reference number).
- 4. Section VI Schedule of Requirements was presented by the conducting officer.
 - Delivery Period: Initial delivery is within 7 calendar days upon receipt of P.O. and thereafter on staggered delivery as per schedule. Delivery of materials shall be allowed from Monday-Friday, 9:00 am – 4:00 pm.
NOTE: Any replacement outside of the approved specification is NOT ALLOWED.
- 5. The End-user presented the Section VII Technical Specification of the project.
(see attached Technical Specifications)
- 6. Any changes in the specifications and requirements discussed in this Pre-Bid Conference shall be issued in the form of Bid Bulletin. Supplemental/Bid Bulletins will be issued not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

There being no other remaining topics for discussion, the **Pre-Bid Conference** was adjourned at **11:30 AM** after the BAC reiterated that deadline and opening of bids shall be on January 3, 2020 at 9:00 am at BAC Conference, G/F Main Building of NKTl.


Minutes taken


TERESA MAE FINES
BAC Support Staff

Reviewed by:


MARY JANE ANCHETA, LLB
Head, BAC Secretariat

Approved by:


ARNOLD JOSEPH M. FERNANDEZ, MD
BAC Chairman