



National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
981-0300 / 981-0400 local 1157
<http://www.nkti.gov.ph/>

SUPPLEMENTAL BID BULLETIN NO. 21-078-1

**SUPPLY AND DELIVERY OF LABOR, TOOLS, EQUIPMENT, MATERIALS, CONSUMABLES,
SUPERVISION AND TECHNICAL EXPERTISE FOR THE REPLACEMENT OF VARIOUS AIR-
CONDITIONING UNITS AND DISMANTLING OF EXISTING UNITS (LINE BIDDING PER TYPE)**

Bid Reference ITB No. 21-078

This Supplemental Bid Bulletin **No. 21-078-1** is being issued to inform all the prospective bidders on the following amendment:

- a. Section III. Bid Data Sheet**
Please see attached Revised Bid Data Sheet
- b. Section VI. Schedule of Requirements**
Please see attached Revised Schedule of Requirements
- c. Section VII. Technical Specifications**
Please see attached Revised Technical Specifications
- d. Section VIII. Checklist of Technical and Financial Documents**
Please see attached Revised Checklist of Technical and Financial Documents

This Supplemental Bid Bulletin including Annexes, if any, shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

For guidance and information of all concerned.

Issued this 5th day of May 2021 in Quezon City.

(SGD)JOSEPH MICHAEL A. JARO, MD
BAC, Chairperson

Received by: (PLS SIGN) _____

Bidder's Name: (PLS PRINT) _____

Date: _____



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Section III.

Revised Bid Data Sheet

NKTI Reference No. IB 21-078



Revised Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. <i>Air-Conditioning Units with Installation.</i> b. The Bidder must have completed within the past three (3) years a single contract similar to this project, equivalent to at least fifty percent (50%) of the ABC prior to the deadline for the submission and receipt of bids.
7.1	<i>Subcontracting is not allowed.</i>
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.
15	<p>Each Bidder shall submit one original copy and copy 1 of the first and second components of its Bid arranged, numbered, tabbed in a soft book binded folders.</p> <div style="text-align: center;"> <p>SEALING AND MARKING OF BIDS (Two-Envelope System)</p> </div>
16	<p>The Procuring Entity date and address for the submission and opening of bids:</p> <p style="text-align: center;"> May 18, 2021 (Tuesday) 9:00 AM BAC Conference Room G/F NKTi Main Building East Avenue, Diliman Quezon City </p>
19.3	<p>Each items to be evaluated and compared with other Bids separately and recommended for contract award separately.</p>



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	Item No.	Description	Qty.	Unit Cost	Total ABC (Php)
	1-4	Supply and Delivery of Labor, Tools, Equipment, Materials, Consumables, Supervision and Technical Expertise for the Replacement of Various Air-Conditioning Units Dismantling of Dismantling of Existing Units (Line Bidding per Type) <i>(Please refer to the Bid Proposal Form for the itemized requirement)</i>			Php 9,569,871.63
	TOTAL				Php 9,569,871.63
19.4	The Project shall be awarded as follows: (a) Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.				
20.2	The LCB shall submit the following documentary requirements within a non-extendible period of five (5) calendar days from receipt of the notification. (a) Original/Certified true copy of Latest income and business tax returns; (b) Original/Certified true copy of other appropriate licenses and permits required by law and stated in the Bidding Documents. (c) Original/Certified true copy of Bureau of Internal Revenue (BIR) Registration Certificate or equivalent for foreign bidder; (d) Certified True Copy of Certificate of Philgeps Registration (Platinum Membership) € Certified True Copy of the latest <u>General Information Sheet (GIS)</u> duly filed and received by SEC, or equivalent for foreign bidder;				
21.2	The LCB shall submit the following additional documents in two (2) sets within a non-extendible period of five (5) calendar days from receipt of the notification. (a) <u>Documents from the bidder:</u> 1. Contracting Company's Profile (using NKTi Template); 2. Certificate of Site Inspection issued by NKTi-GSD, if applicable ; 3. Certificate that all materials, devices and equipment are brand new, free from defects and strictly in accordance with the Technical Specification and conforms to applicable standards; 4. Certificate of Warranty (unit, parts, service and workmanship) for the equipment at least one (1) year and five (5) years on motor compressor. Defective parts/materials shall be replaced with brand new unit;				



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5. Product Brochure and Drawing details of the unit showing all technical data, construction details, dimension, wiring diagram and list of parts including specifications;
6. Certificate of Exclusive or Authorized Distributorship or Accredited Dealer or Reseller and Installer for the offered brand of equipment;
7. Certificate of Guarantee that spare parts are available for the after-sales requirement of the equipment;
8. Personnel requirements (applicable only for line items with installation):
 - i. One (1) Project Supervisor – Registered Mechanical Engineer at least 5 ~~to 10~~ years in related work experience, preferably in the installation of HVACR System. He will be responsible for the project and coordination with the End-user.
 - ii. At least two (2) Aircon Technicians – Must have a National Certificate (NCII) in Air-conditioning Servicing issued by TESDA/Accredited TESDA Training Center and Certificate of Training issued by the Manufacturer (preferred brand), with installation, testing and commissioning experience at least 3 ~~to 5~~ years on the preferred brand of air-conditioning units for the project. Technicians shall be accredited by the Manufacturer for the start-up of newly installed air-conditioning units;
 - iii. At least One (1) Safety Officer/Engineer Onsite – Must be accredited by DOLE;

Note: These personnel shall be directly employed by the Prospective Bidder and shall submit SSS Contribution, PhilHealth Contribution, PAG-IBIG Contribution, Company, Company I.D., Pay slip and Tour of Duty. No sub-contracting allowed.
9. Certificate of Guarantee that in case of pull-out of unit for repairs **within the warranty period**, the prospective Bidder shall provide a back-up unit or parts as applicable or evaporative coolers for the areas where pull-out of unit was necessary, at no cost to NKTi, until the unit is repaired and re-installed;
10. Certificate of Satisfactory Performance from at least three (3) clients issued and signed by the Authorized Officer of the Department or Section with **letterhead** and contact number **within the past five (5) years**. **Bidders with previous project/s for the last three (3) years with NKTi shall submit the same, if applicable;**



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	<p>11. Certificate of guarantee that the Prospective bidder shall provide quarterly preventive maintenance with certification or service report within the warranty period and two (2) years after the warranty period;</p> <p>12. Certificate of Guarantee that the equipment to be supplied are compliant with the Montreal or Kyoto Protocol.</p> <p>(b). <u>Document from the Manufacturer:</u></p> <p>13. Notarized Certificate of Undertaking issued by the Principal/Manufacturer that the terms and conditions stated in the contract shall be honored by the Manufacturer/Principal in the event that the change of distributorship will occur during the duration of the warranty;</p>
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Section VI.

Revised Schedule of Requirements

NKTI Reference No. IB 21-078



Revised Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months	Place of Delivery
1 – 4	Supply, Delivery, Installation, Testing and Commissioning of Various Types of Air-Conditioning Units Including Removal and Dismantling of Old Units (Line Bidding per Type)			Delivery, Installation, Testing and Commissioning Period: 1. Package Air-conditioning Unit, Direct Expansion Type – Ninety (90) One Hundred Twenty (120) calendar days from receipt of Job Order (J.O.) and Notice to Proceed until issuance of IAR 2. Chilled Water Type, Air Handling Unit – Ninety (90) One Hundred Twenty (120) calendar days from receipt of Job Order (J.O.) and Notice to Proceed until issuance of IAR 3. Window Type Air-Conditioning Unit – Sixty (60) calendar days from receipt of Job Order (J.O.) and Notice to Proceed until issuance of IAR 4. Chilled Water Fan Coil Unit – Sixty (60) Calendar Days from receipt of Job Order (J.O.) and Notice to Proceed until issuance of IAR	NKTI SMD

Standard Payment Terms: Staggered payment within Sixty (60) days from receipt of original copy of Invoice/ DR stamped & received by SMD. No payment for incomplete delivery unless there's a written and signed notice from supplier that a particular item/s cannot be delivered for any reason.

Conforme:

Name: _____

Legal Capacity: _____



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Signature: _____

Duly authorized to sign the Bid for and behalf of: _____



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Section VII.

Revised Technical Specifications

NKTI Reference No. IB 21-078

CONFORME:
<i>(Company Name)</i>
<i>(Name and Signature of Authorized Representative)</i>



Section VII.

Revised Technical Specifications

Instruction:

Bidders must state in the column provided either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

TECHNICAL SPECIFICATIONS

I. EQUIPMENT SPECIFICATIONS:

Particulars	Requirements	Statement of Compliance
1. PACKAGED AIR-CONDITIONING UNIT, DIRECT EXPANSION TYPE:		
One (1) unit - 20 TR (Dual ACCU) One (1) unit - 20 TR (Single ACCU)		
Type and Construction	<ul style="list-style-type: none"> • Direct Expansion Type • Floor mounted • Duct-ed, up-blast discharge • Fresh air inlet with damper • Heavy-gauge powder painted galvanized steel panels, with at least 1”thick insulation • Copper tubes mechanically bonded to aluminum fins • With factory-installed thermostatic expansion valves • With washable filters, at least 1” thick • Standard sloped drain pan • Standard thermostat controller appropriate to the brand • High Static Fan Motor 	
Air-Cooled Condensing Unit (ACCU)	<i>For Operating Room No. 1</i> <ul style="list-style-type: none"> • Dual ACCU <i>For Medical Records</i> <ul style="list-style-type: none"> • Single ACCU 	
Cooling Technology	<ul style="list-style-type: none"> • Refrigerant, R-410A/R-32 	

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Electrical Requirement	<ul style="list-style-type: none"> 440/460Vac, 3- Phase, 60Hz 	
Cooling Capacity	<i>For Operating Room No. 1</i> <ul style="list-style-type: none"> At least 120,000 BTU/Hr (For each Outdoor Unit) <i>For Medical Records</i> <ul style="list-style-type: none"> At least 240,000 BTU/Hr 	
Dimension	<ul style="list-style-type: none"> Unit shall fit in to the existing room, with at least 600mm clearance from all sides of the wall 	
2. CHILLED WATER TYPE AIR HANDLING UNIT: Two (2) units - 10 TR Two (2) units - 15 TR One (1) unit - 25 TR One (1) unit - 30 TR		
Construction	<ul style="list-style-type: none"> Floor mounted Duct-ed, up-blast discharge Fresh air inlet with damper Heavy-gauge powder painted galvanized steel panels, with at least 1"thick insulation Copper tubes mechanically bonded to aluminum fins With washable filters, at least 1" thick Standard sloped drain pan Standard Thermostat Controller appropriate to the brand High Static Fan Motor 	
Cooling Technology	<ul style="list-style-type: none"> Chilled Water Type 	
Electrical Requirement	<ul style="list-style-type: none"> For 10TR: <i>For Ward 2B Extension: 440/460Vac, 3-Phase, 60Hz</i> <i>For CSSR: 220/240Vac, 3-Phase, 60Hz</i> For 15TR: 220/240Vac, 3-Phase, 60Hz For 25TR: 440/460Vac, 3- Phase, 60Hz For 30TR: 440/460Vac, 3- Phase, 60Hz 	
Cooling Capacity	<ul style="list-style-type: none"> At least 120,000 BTU/Hr (for 10TR) At least 180,000 BTU/Hr (for 15TR) At least 300,000 BTU/Hr (for 25TR) At least 360,000 BTU/Hr (for 30TR) 	
Dimension	<ul style="list-style-type: none"> Unit shall fit in to the existing room, with at least 600mm clearance from all sides of the wall 	
3. WINDOW TYPE AIR-CONDITIONING UNIT: Four (4) units -1.5 hp		
Type	<ul style="list-style-type: none"> Inverter type 	
Control	<ul style="list-style-type: none"> Manual and Remote Control Operated 	
Cooling Capacity	<ul style="list-style-type: none"> At least 12,000 BTU/Hr 	
Cooling Technology	<ul style="list-style-type: none"> Refrigerant, R-410A or R-32 	

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Supply Air	<ul style="list-style-type: none"> At least 400 Cubic Feet per Minute 	
Electrical Requirement	<ul style="list-style-type: none"> 220-240Vac, 1-Phase, 60 Hz 	
EER	<ul style="list-style-type: none"> At least 12 	
4. CHILLED WATER TYPE FAN COIL UNIT: Two (2) units - 1 TR Two (2) units - 2 TR One (1) unit - 3 TR One (1) unit - 5 TR		
Construction	<ul style="list-style-type: none"> Ceiling concealed type, with standard thermostat controller With washable filters, at least 8 mm thick Direct driven centrifugal fan Seamless copper tubes mechanically bonded to aluminum fins One piece molded drain pan with insulation Light and rigid construction High static fan motor 	
Cooling Technology	<ul style="list-style-type: none"> Chilled Water Type 	
Electrical Requirement	<ul style="list-style-type: none"> 220-240Vac, 1-Phase, 60Hz 	
Cooling Capacity	<ul style="list-style-type: none"> At least 12,000 BTU/Hr (for 1TR) At least 24,000 BTU/Hr (for 2TR) At least 36,000 BTU/Hr (for 3TR) At least 60,000 BTU/Hr (for 5TR) 	
Supply Air	<ul style="list-style-type: none"> At least 400 CFM (for 1TR) At least 800 CFM (for 2TR) At least 1,200 CFM (for 3TR) At least 2,000 CFM (for 5TR) 	
Dimension (length x width x height)	<ul style="list-style-type: none"> Not greater than 895 915 x 470 x 240 mm (for 1TR) Not greater than 1105 1425 x 470 x 240 mm (for 2TR) Not greater than 1435 1725 x 470 x 240 mm (for 3TR) Not greater than 1560 x 770 x 430 mm (for 5TR) 	

ITEM NO.	LOCATION	QUANTITY	CAPACITY
1. Packaged Air-Conditioning Unit, Direct Expansion Type			
a.	AHU #2, serving Operating Room 1, G/F Annex I Bldg.	1 unit	20 TR
b.	AHU #6, serving Medical Records, 2/F Annex II Bldg.	1 unit	20 TR
2. Chilled Water Type Air Handling Unit			
a.	AHU #11, serving Ward 2B Extension, 2/F Main Bldg.	1 unit	10 TR
b.	AHU #27, serving CSSR, G/F Main Bldg.	1 unit	10 TR
c.	AHU #28 A & B, serving F. Alano Auditorium, 3/F Main Bldg.	2 units	15 TR

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d.	AHU #14, serving Laboratory, G/F Main Bldg.	1 unit	25 TR
e.	AHU #1, serving Warehouse, G/F Annex II Bldg.	1 unit	30 TR
3. Window Type Air-Conditioning Unit			
a.	Dr.'s Clinic 3211, 3/F Annex II Bldg.	1 unit	1.5 HP
b.	Dr.'s Clinic 3218, 3/F Annex II Bldg.	1 unit	1.5 HP
c.	Dr.'s Clinic 3225, 3/F Annex II Bldg.	1 unit	1.5 HP
d.	Dr.'s Clinic 3229, 3/F Annex II Bldg.	1 unit	1.5 HP
4. Chilled Water Type Fan Coil Unit			
a.	3407, Unit 3F, 3/F Annex I Bldg.	1 unit	1 TR
b.	3409, Unit 3F, 3/F Annex I Bldg.	1 unit	1 TR
c.	3308, Unit 3E, 3/F Annex I Bldg.	1 unit	2 TR
d.	3411, Unit 3F, 3/F Annex I Bldg.	1 unit	2 TR
e.	2082, Unit 2D, 2/F Main Bldg.	1 unit	3 TR
f.	2099, Unit 2E, 2/F Annex I Bldg.	1 unit	5 TR

II. TERMS AND CONDITIONS:

1. Packaged Air-conditioning Unit, Direct Expansion Type:

The Prospective Bidder shall:

- a. Conduct site inspection to verify actual location, condition and area measurement for the equipment to fit in. **Any adjustment to the existing duct, fittings, connectors, base/foundation, power supply and other related accessories shall be borne by the Supplier.** Certificate of site inspection will be issued by the General Services Division (GSD).
- b. Upon receipt of Notice to Proceed, the winning bidder shall submit within seven (7) calendar days the official Gantt Chart for approval by NKTi-Management. Coordinate with NKTi-GSD for work schedule and issuance of work permit.
- c. Conduct lock-out and tag-out power supply.
- d. Follow the general requirement of the refrigerant system and must be compliant to the "Montreal or Kyoto Protocol" for the next Ten (10) Years.
- e. Deliver all equipment in a secure packaging and be handled in such manner as to prevent them from any damage.
- f. Dismantle and arrange the existing equipment, ducts, fittings, insulation, accessories, power supply, and hauling to designated location. Tag or mark the dismantled equipment with its previous location.
- g. After all the existing equipment are dismantled, submit a tabulated list of the equipment's corresponding model and serial numbers.

CONFORME:
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- h. Conduct housekeeping and restoration works such as floor painting and waterproofing after the equipment and accessories have been dismantled.
- i. The winning bidder shall submit a shop drawing for the AHU Duct system for approval by NKTi and to install new duct system inside the AHU room.
- j. Install brand new equipment including motor control panel, power supply, refrigerant pipes, fittings, air ducts, insulation, charging valve, drain line, hangers/supports and other related accessories.
- k. Rehabilitation of existing mixing box including replacement of pre-filters.
- l. Install prefabricated aluminum cladding for the exposed refrigerant piping.
- m. Conduct flushing, vacuuming, dehydrating and leak testing of the whole refrigerant piping system.
- n. Provide all necessary tools, materials, consumables, and equipment for any retrofitting works of base/concrete pad, drains, water-proofing of base/flooring, and other related works deemed necessary to complete the installation. Replace drain pipes.
- o. Perform start-up, testing and commissioning to be witnessed by the end-users and Engineering/GSD. Submit start-up report, testing and commissioning report.
- p. Surrender existing unit and waste materials to GSD.
- q. Perform cleaning of the unit and area before leaving and turn over to the end-user.
- r. Conduct Quarterly Preventive Maintenance (PM) every first week of the quarter and submit PM report to GSD during the One (1) Year Warranty Period **and Two (2) Years after the Warranty Period**. Required PPE's shall be provided by the winning bidder to protect from possible COVID 19 Infection.

2. Chilled Water Type Air Handling Unit:

The Prospective Bidder shall:

- a. Conduct site inspection to verify actual location, condition and area measurement for the equipment to fit in. **Any adjustment to the existing pipe, pipe fittings, ducts, connectors, base/foundation, power supply and other related accessories shall be borne by the Supplier.** Certificate of site inspection will be issued by the General Services Division (GSD).
- b. Upon receipt of Notice to Proceed, the winning bidder shall submit within seven (7) calendar days the official Gantt Chart for approval by NKTi-Management. Coordinate with NKTi-GSD for work schedule and issuance of work permit.
- c. Conduct lock-out and tag-out power supply.
- d. Deliver all equipment in a secure packaging and be handled in such manner as to prevent them from any damage.

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- e. Dismantle and arrange the existing equipment, ducts, fittings, insulation, accessories, power supply, and hauling to designated location. Tag or mark the dismantled equipment with its previous location.
- f. After all the existing equipment are dismantled, submit a tabulated list of the equipment's corresponding model and serial numbers.
- g. Conduct housekeeping and restoration works such as floor painting and waterproofing after the equipment and accessories have been dismantled.
- h. Deliver and install simultaneously the new AHU, including motor control panel, accessories such as motorized valves, thermostat control appropriate and compatible to the brand, flexible hoses connection, pressure and temperature gauges for the chilled water and return water line, Y-strainer, automatic air vent/purge, isolation valves, balancing valves, filters, and other necessary accessories needed to complete the installation based on manufacturer's standard.
- i. The winning bidder shall submit a shop drawing within two (2) weeks after receipt of Notice to Proceed for the AHU Duct system for approval by NKTI-GSD and to install new duct system inside the AHU room.
- j. Supply and install new control panel, power supply and control wiring. Tap to the existing power source.
- k. Provide all necessary tools, materials, consumables, and equipment for any retrofitting works of base/concrete pad, drains, water-proofing of base/flooring, and other related works deemed necessary to complete the installation. Replace drain pipes.
- l. Surrender existing unit and waste materials to General Services Division (GSD).
- m. Perform start-up, testing and commissioning to be witnessed by the end-users and Engineering/GSD. Submit start-up report, testing and commissioning report. Report shall contain parameters such as but not limited to air flow rate, voltage, current, pressure and temperature of the area serve.
- n. Perform cleaning of the unit and area before leaving and turn over to the end-user.
- o. Conduct Quarterly Preventive Maintenance (PM) every first week of the quarter and submit PM report to GSD during the One (1) Year Warranty Period **and Two (2) years after the Warranty Period.**

3. Window Type Air-Conditioning Unit:

- a. General requirement of the refrigerant system must be compliant to the Montreal or Kyoto Protocol for the next ten (10) years.
- b. **Units must come with two (2) additional remote controllers.**
- c. Units are for supply and delivery only.

4. Chilled Water Type Fan Coil Unit:

CONFORME:
<i>(Company Name)</i>
<i>(Name and Signature of Authorized Representative)</i>



- a. Units are for supply and delivery only.

III. MATERIALS/EQUIPMENT SPECIFICATIONS AND STANDARDS:

1. Packaged Air-conditioning Unit, Direct Expansion Type:
2. Chilled Water Type Air Handling Unit:
3. Window Type Air-Conditioning Unit:
4. Chilled Water Type Fan Coil Unit:

The Winning Bidder shall supply and deliver the equipment procured by NKTi in accordance with the technical specifications and the general terms and condition.

1. The End-user has the right to refuse/reject any deliveries which has damage/defects and fails to comply with the required specifications.
The period for REPAIR AND/OR REPLACEMENT of defects in the warranty period is *two (2) calendar days for minor repairs. For compressor and PCB Board replacement, the period for repair and replacement is not more than seven (7) calendar days. UPON ACTUAL RECEIPT OF NOTICE OF DEFECT.*
2. The equipment delivered shall meet all requirements of the Purchase Order. In order to expedite the inspection and testing of materials/equipment, the Supplier shall notify the end-user prior to delivery. **Delivery shall be made from Monday to Friday, during office hours.**
 - 2.1 Equipment/materials must be brand new and will be inspected, tested and compliance determined by the end-user before final acceptance.
 - 2.2 Equipment/materials must be delivered according to material specification with label marked, stamped, printed into its body. Supplier/Manufacturer's name complete with address and contact numbers shall be indicated on the equipment body.
 - 2.3 Equipment/materials not conforming to the technical specifications/requirement at the time they are delivered shall be unacceptable.
3. Equipment/materials to be offered shall be of latest model (2017 onwards) in design, material and workmanship, and shall be the type of model called for in these specifications.

IV. WARRANTY/GUARANTEE AND OTHER TECHNICAL DOCUMENTS

1. Packaged Air-conditioning Unit, Direct Expansion Type:
2. Chilled Water Type Air Handling Unit:
3. Window Type Air-Conditioning Unit:
4. Chilled Water Type Fan Coil Unit:

The Prospective Bidder shall submit:

CONFORME:
(Company Name)
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1. Certificate of Guarantee that all materials, devices, and equipment are brand new, free from defects and strictly in accordance with the Technical Specification and conforms to applicable standards.
2. Certificate of Warranty (unit, parts and workmanship) for the equipment at least one (1) year and five (5) years on motor compressor. Defective parts/materials shall be replaced with brand new unit.
3. Product Brochure and Drawing details of the unit showing all technical data, construction details, dimension, wiring diagram and list of parts including specifications.
4. Certificate of Guarantee that spare parts are available for the after-sales requirement of the equipment.

V. PERSONNEL REQUIREMENTS FOR THE ABOVE-MENTIONED PROJECT:

- 1. Packaged Air-conditioning Unit, Direct Expansion Type:**
- 2. Chilled Water Type Air Handling Unit:**

1. One (1) Project Supervisor - Registered Mechanical Engineer at least 5 to 10 years in related work experience, preferably in the installation of HVACR System. He will be responsible for the project and coordination with the end-user.
2. At least Two (2) A/C Technicians - Must have a National Certificate (NCII) in Air-conditioning Servicing issued by TESDA/Accredited TESDA Training Center and Certificate of Training issued by the Manufacturer (Preferred brand) with installation, testing and commissioning experience at least 3 to 5 years on the preferred brand of air-conditioning units for the project. Technicians shall be accredited by the manufacturer for the start-up of newly installed air-conditioning units.

NOTE: These personnel shall be directly employed by the Prospective Bidder and shall submit SSS Contribution, PhilHealth Contribution, PAG-IBIG Contribution, Company I.D., Payslip and Tour of Duty. No sub-contracting.

VI. OTHER TECHNICAL DOCUMENTS:

1. In respect of items awarded, the Prospective Bidder Shall adhere strictly to the delivery periods. All items should be available.
2. In case of pull-out of unit for repairs, the prospective Bidder shall provide a back-up unit or parts as applicable or evaporative coolers for the areas where pull-out of unit was necessary, at no cost to NKTi, until the unit is repaired and re-installed.

CONFORME:
(Company Name)
(Name and Signature of Authorized Representative)



VII. TESTING AND COMMISSIONING:

Testing and commissioning shall include start-up, verification of proper installation, system initiation, adjustments, alignment and fine tuning by the Manufacturer or Exclusive Distributor/Local Subsidiary. A start-up report outlining equipment performance shall be provided to the end-user's representative after its completion.

VIII. PROJECT COMPLETION:

1. Packaged Air-conditioning Unit, Direct Expansion Type:

Delivery, installation, testing and commissioning shall be within ~~Ninety (90)~~ **One Hundred Twenty (120)** Calendar Days.

2. Chilled Water Type, Air Handling Unit:

Delivery, installation, testing and commissioning shall be within ~~Ninety (90)~~ **One Hundred Twenty (120)** Calendar Days.

3. Window Type Air-Conditioning Unit:

Delivery shall be within Sixty (60) Calendar Days.

4. Chilled Water Fan Coil Unit:

Delivery shall be within ~~Ninety (90)~~ **Sixty (60)** Calendar Days.

Note: Project start upon turn-over of the area by the General Services Division (GSD).

Conforme:

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

CONFORME:
<i>(Company Name)</i>
<i>(Name and Signature of Authorized Representative)</i>



Republic of the Philippines
National Kidney and Transplant Institute
Bids and Awards Committee
East Avenue, Quezon City 1100
8981-0300 / 9881-0400 local 1156/1186
<http://www.nkti.gov.ph/>

Section VIII.

Revised Checklist of Technical and Financial Documents

NKTI Reference No. IB 21-078



Section VIII.

Revised Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Duly Notarized Statement of the bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Duly Notarized Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, **clear copy of brochures for all offered equipment**; if applicable; **and**
- (j) Original duly notarized and signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of



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Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Bidders's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission **(CY 2019 and 2020); and**
- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form;
- (b) Bid Proposal Form; **and**
- (c) Original of duly signed and accomplished Price Schedule(s)
(c.1) Price Schedule for Goods Offered from Abroad
(c.2) Price Schedule for Goods Offered from Within the Philippines
(c.3) Annex "A" Price Schedule