



**SUPPLEMENTAL BULLETIN NO. 2020-FS003-1**

**PROCUREMENT OF PHYSICAL MEDICINE AND REHAB SECTION  
SUPPLIES THROUGH FORWARD STOCKING**

**Reference 2020-FS003**

**This Supplemental Bulletin No. 2020-FS003-1** is being issued to inform all the prospective suppliers in the changes on the documents for the aforementioned project.

<b>Particulars</b>	<b>Amendment</b>
Technical Specifications and Bid Proposal Form	Technical Specifications and Bid Proposal Form
<b>Item No. 4 Cervical Collar</b> > Made of felt textile material with hook and loop straps > Mould around the neck and jaw of the patient > Does not totally immobilise the neck but provides restrictions in flexion and extension movements > Color: White or Off-White > Sizes: Small (30-34cm), Medium (24-38cm), Large (38-42cm)	<b>Revised Item No. 4 Cervical Collar</b> > Made of felt textile material with hook and loop straps > Mould around the neck and jaw of the patient > Does not totally immobilise the neck but provides restrictions in flexion and extension movements > Color: White or Off-White <b>or beige</b> > Sizes: Small (30-34cm), Medium (24-38cm), Large (38-42cm)
<b>Item No. 6 Lumbar Support</b> > Made of elastic and breathable foam material > Has pliable stays or uprights to provide extra support and stabilization > Has hook and loop closure to adjust the width of the support for desired compression > with double pull straps overlapping at the back and fastened in front for optimal support > Color: Beige > Sizes: Small, Medium, Large, Extra Large	<b>Revised Item No. 6 Lumbar Support</b> > Made of elastic and breathable foam material > Has pliable stays or uprights to provide extra support and stabilization > Has hook and loop closure to adjust the width of the support for desired compression > with double pull straps overlapping at the back and fastened in front for optimal support > Color: Beige <b>or black</b> > Sizes: Small, Medium, Large, Extra Large
Terms of Reference	Revised Terms of Reference
<b>III. OTHER CONDITIONS/CONTRACT PROVISIONS</b>  1. The winning consignor shall be required to put on stock in the NKTI Warehouse the quantity equivalent to three (3) months average consumption. Any adjustment (increase / decrease) in quantity of the average consumption shall be communicated in writing by NKTI – PMRS to the supplier, One (1)	<b>III. OTHER CONDITIONS/CONTRACT PROVISIONS</b>  1. The winning <b>supplier</b> shall be required to put on stock in the NKTI <b>Supply Management Division (Warehouse)</b> the quantity equivalent to three (3) months average consumption. Any adjustment (increase / decrease) in quantity of the average consumption shall be communicated in writing by NKTI – PMRS to

- month in advance;
2. Once the quantity reaches below the Three (3) months equivalent level, the supplier shall replenish the stock to the required Three (3) months stock level;
  3. If the supplier fails to replenish the stocks to its required level, NKTl shall be allowed to purchase stocks from the next responsive consignor or other source, and charge the price difference to the winning consignor. In addition, corresponding penalties shall be imposed for late replenishment of supplies (1/10 of 1% for each day of delay of the unperformed portion);
  4. The winning supplier must have adequate supply for the duration of the contract. Unit cost for the consigned items shall be fixed for the duration of the contract of Twelve (12) months;
  5. Strict implementation of monitoring & evaluation system
    - At the end of the month, physical inventory count shall be conducted by NKTl and the consignor, schedule of count shall be set by NKTl;
    - Results shall be reconciled with the sales report (based on charge slips)
    - NKTl will submit the sales report to the consignor who will then issue a corresponding sales invoice to NKTl-PMRS. The disbursement voucher shall be prepared by the NKTl-PMRS based on the consignment sales report and shall be forwarded to the Accounting Division for processing of payment.
  6. At the end of the contract period, unused items in this TOR shall be returned to the supplier without costs to NKTl, provided that said products are all kept sealed to their original condition.
  7. Consignor must submit their product brochures and technical data.
  8. The Supplier shall be required to Post Performance Security in accordance to the following schedule:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank	

- the supplier, One (1) month in advance;
2. Once the quantity reaches below the Three (3) months equivalent level, the supplier shall replenish the stock to the required Three (3) months stock level;
  3. If the supplier fails to replenish the stocks to its required level, NKTl shall be allowed to purchase stocks from the next responsive **supplier** or other source, and charge the price difference to the winning **supplier**. In addition, corresponding penalties shall be imposed for late replenishment of supplies (1/10 of 1% for each day of delay of the unperformed portion);
  4. The winning supplier must have adequate supply for the duration of the contract. Unit cost for the **supplied** items shall be fixed for the duration of the contract of Twelve (12) months;
  5. Strict implementation of monitoring & evaluation system
    - At the end of the month, physical inventory count shall be conducted by NKTl and the **supplier**, schedule of count shall be set by NKTl;
    - Results shall be reconciled with the sales report (based on charge slips)
    - NKTl will submit the sales report to the consignor who will then issue a corresponding sales invoice to NKTl-PMRS. The disbursement voucher shall be prepared by the NKTl-PMRS based on the consignment sales report and shall be forwarded to the Accounting Division for processing of payment.
  6. At the end of the contract period, unused items in this TOR shall be returned to the supplier without costs to NKTl, provided that said products are all kept sealed to their original condition.
  7. **Supplier** must submit their product brochures and technical data.
  8. The Supplier shall be required to Post Performance Security in accordance to the following schedule:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank	

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by foreign bank	Good and consulting Services -Five percent (5%)  Infrastructure Projects – Ten percent (10%)	b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by foreign bank	For Goods – Two percent (2%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)	c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Fifteen percent (15%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security	<b>Please see attached Technical Specifications Revised Terms of Reference and Bid Proposal Form</b>	

This Supplemental Bid Bulletin including Annexes, if any, shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 9<sup>th</sup> day of July 2020 in Quezon City.

**(Sgd) ARNOLD JOSEPH M. FERNANDEZ, MD  
BAC, Chairman**

Received by: (PLS SIGN) \_\_\_\_\_

Bidder's Name: (PLS PRINT) \_\_\_\_\_

Date: \_\_\_\_\_