

Republic of the Philippines  
**NATIONAL KIDNEY AND TRANSPLANT INSTITUTE**  
 Request for Publication of Vacant Positions

To: CIVIL SERVICE  
 COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL KIDNEY AND TRANSPLANT INSTITUTE in the CSC website:

ATTY. JING-JING S. ROMERO

**HRMO**

Date: February 09, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MEDICAL SERVICES TECHNICIAN I	223-5, 223-4, 223-2	6	₱15,524.00	Completion of 2 years studies in college	None required	None required	MC 11, s. 1996 Cath II	N/A	Critical and Special care Department
2	MEDICAL SERVICES TECHNICIAN II	221-12, 9, 11, 5, 10, 01, 8	8	₱17,505.00	Two years studies in college	4hrs relevant training	One (1) years relevant experience in operation / repair/maint enance of medical equipment or other related work	MC 11, s. 1996 Cath II	N/A	Critical and Special care Department
3	NURSE II	216-15	17	₱38,464.00	Bachelor's Degree in Nursing	4 hrs. relevant training	1-year relevant experience	RA 1080	N/A	Office of the Deputy Executive Director for Nursing Services
4	NURSING ATTENDANT I	226-6, 16, 1, 2, 25, 10, 22, 23, 221-18	4	₱13,807.00	Elementary Graduate	None required	None required	None Required	N/A	Office of the Deputy Executive Director for Nursing Services

5	NURSING ATTENDANT II	225 - 32, 17, 3	6	₱15,524.00	Elementary School Graduate	None required	None required	None Required	N/A	Office of the Deputy Executive Director for Nursing Services
6	RECORDS OFFICER I	295-1	10	₱20,219.00	Bachelor's degree	None required	None required	CS Professional 2nd level eligibility	N/A	Office of the DED for Hospital Support Services

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 21, 2021**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license;  
and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**Atty. JING-JING S. ROMERO**

Chief, Human Resource Management Division

National Kidney and Transplant Institute, East Avenue,  
Quezon City

[recruitmenthrmd.nkti@gmail.com](mailto:recruitmenthrmd.nkti@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.